

# 2018 Completed Project Evaluation

Organization:

Project Name:

1. Briefly summarize the goals of your project. Were you able to attain the goals you set? Please explain. Were there any unexpected successes/benefits?

2. Using the methods of evaluating your project, as you stated them in your grant application form, please provide the information you have gathered that shows if your project was a success.

3. Were there any unexpected barriers to overcome? What were they and how were you able to address them?

Continue on Page 2.

Page 2.

4. Do you plan to continue the project? If yes, will any of the past year's experiences cause you to change the project? If yes, how will the project be changed?

5. Describe the publicity efforts that your organization made concerning your project and all media coverage that recognized HCCEF's partnership with this project. Include pictures and articles with this final evaluation.

6. Complete the attached 2018 FINAL BUDGET REPORT FOR 2018 HCCEF GRANT.

Chairman \_\_\_\_\_ Date \_\_\_\_\_

**Return this evaluation as soon as the specific project funded by HCCEF is completed.** (The final dateline is December 31, 2018) Mail your completed 2018 Completed Project Evaluation and Budget forms to:

Jerry Kramer  
HCCEF Grant Co-Chairman  
2460 Dole Drive  
Eldora, IA 50627  
JerryLynnKramer@gmail.com  
641-751-0864

# FINAL BUDGET REPORT for 2018 HCCEF GRANT

## INCOME SOURCES FOR SPECIFIC PROJECT FUNDED BY HCCEF

*(include HCCEF grant money and required matching funds)*

<u>Sources</u>	<u>Amount</u>
Hardin County Community Endowment Foundation Grant (amount requested)	\$ _____
Individual contributions	\$ _____
Fundraising events	\$ _____
Membership income	\$ _____
Government grants (identify by name)	\$ _____
_____	\$ _____
_____	\$ _____
Corporation gifts/contributions (identify)	\$ _____
_____	\$ _____
_____	\$ _____
Foundation grants (identify by name):	\$ _____
_____	\$ _____
_____	\$ _____
In-kind (specify the type of contribution). <i>(Note: In-kind general labor is \$10/hr. Professionals may use their customary rate charge.)</i>	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
Other (specify)	\$ _____
Other (specify)	\$ _____
<b>Total Income</b>	<b>\$ _____</b>

## EXPENSES FOR SPECIFIC PROJECT FUNDED BY HCCEF

<u>Items</u>	<u>Amount</u>
Materials	\$ _____
Equipment	\$ _____
Program materials	\$ _____
Labor	\$ _____
Training	\$ _____
Other (specify)	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
<b>Total Expense</b>	<b>\$ _____</b>

**NOTE: When completing a final evaluation budget for a grant you have received, attach the required proofs of purchase for all grant money awarded, as well as proofs of purchase showing how matching funds were spent. (Invoices w/copies of cancelled checks, paid receipts, etc., qualify as proofs of purchase.)**